

**DISTRICT ADMINISTRATION, GURUGRAM**

**Order**


**Date: 02/06/2020**

**UNLOCK-1**

Whereas, the COVID-19 has been declared as pandemic by the World Health Organization and National Disaster Management Authority, being satisfied that the district is threatened with COVID-19 pandemic.

Whereas, in compliance of Ministry of Home Affairs, Govt. of India order no 40-3/2020-DM-1 (A) dated 30.05.2020 and Government of Haryana State Disaster Management Authority order no. DMC-SPO-2020/6123 dated 30.05.2020 and in exercise of the powers under sections 30 and 34 of the Disaster Management Act, 2005. **I, Amit Khatri, IAS, Deputy Commissioner-cum-Chairperson, District Disaster Management Authority, Gurugram** do hereby extend the lockdown in Containment Zones upto 30.06.2020. The undersigned hereby directs that guidelines, as Annexed, will remain in force upto 30.06.2020.

**1. The following activities will continue to remain prohibited until further decision is taken on their phase-wise opening:**

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- (i) Metro Rail Services.
  - (ii) All schools, colleges, educational /training/coaching institution etc will remain closed. Online / Distance learning shall continue to be permitted and shall be encouraged.
  - (iii) Hotels and other hospitality services, except those meant for housing health/Police/Government officials/healthcare workers/stranded persons including tourists and those used for quarantine/isolation facilities; and running of canteens at bus depots, railway stations and airports
  - (iv) All Cinema halls, shopping malls, gymnasiums, swimming pools, entertainment parks, theatres, bars and auditoriums, assembly halls and similar places.
  - (v) All Social/political/sports/entertainment/academic/cultural/religious functions/ other gatherings and large congregations.
  - (vi) All religious places/places of worship shall be closed for public. Religious congregations are strictly prohibited.
  - (vii) Spas.

2. The following activities are permitted with restrictions as specified. No permission is required from any authority for undertaking the following permitted activities:

- (i) Restaurants shall be permitted to operate kitchens for home delivery and Takeaway of food items.
- (ii) All Private Offices as well as Government Offices shall be permitted to function in full strength. However, for private offices, as far as possible the practice of work from home should be followed.

3. **Commerce, Industry & Services**

- (a) All permitted shops, other than essential goods, can open from 09:00 AM to 07:00 PM to ensure the compliance of night curfew regarding movement of individuals between 09:00 PM to 05:00 AM as per SOP issued by Urban Local Bodies Department in this regard..
- (b) Social distancing (2 Gaz ki doori) will be maintained in all cases. If social distancing is not maintained by any shop, then the said shop shall be liable to be closed in view of public health hazard involved in containing the spread of COVID-19 pandemic and the shopkeeper shall also be liable for prosecution under the relevant laws.
- (c) Industrial establishments shall be permitted to operate as per SOP issued by Industries Department in this regard.
- (d) Construction activities shall be permitted wherever the workers are available on site or could be transported to the site from within the district.
- (e) RWAs shall not prevent any person from performing their services and duties which have been permitted under these guidelines or for general movement into/within the Society.



4. **National Directives for COVID-19 Management**

National Directives for COVID-19 Management, as specified in **Annexure I**, shall continue to be followed throughout the district.

5. **Lockdown limited to Containment Zones.**

- i. Lockdown shall continue to remain in force in the Containment Zones till 30 June, 2020.
- ii. In the Containment Zones, Only essential activities shall be allowed. There shall be no movement of people in or out of these zones, except for medical emergencies and for maintaining supply of essential goods and services.



**7. Measures for well-being and safety of persons:**

- i. The movement of individuals shall remain strictly prohibited between 09.00 PM to 05.00 AM, except for essential activities as per this office order dated 31.05.2020.

**8. Unrestricted Movement of persons and goods.**

- i. There shall be no restriction on intra State movement of persons and goods. No separate permission/approval/e-permit will be required for such movements.
- ii. Inter-state movement shall continue to be regulated by previous orders and mechanism in this regard.
- iii. Movement by passenger trains and Shramik special trains; domestic passenger air travel; movement of Indian Nationals stranded outside the country and of specified persons to travel abroad; will continue to be regulated as per SOPs issued.

**9. Protection of vulnerable persons.**


Persons above 65 years of age, persons with co-morbidities, pregnant women, and children below the age of 10 years are advised to stay at home.

**10. Use of Aarogya Setu/IVRS**

I. Use of Aarogya Setu app shall be made mandatory on all compatible mobiles phones of all employees, both private and public. It shall be the responsibility of the Heads of the respective Organizations to ensure 100% coverage of this app among the employees.

- II. For persons who do not own smart phones, the option "Aarogya IVRS 1921 service" launched by the GOI for feature phones and landlines may be utilised for sharing information about the employee's health status.

All the Departments/concerned shall ensure strict compliance of this order as well as MHA order dated 30.05.2020, Government of Haryana State Disaster Management Authority order no. DMC-SPO-2020/6123 dated 30.05.2020, Urban Local Bodies Haryana SOP dated 31.05.2020, Transport Department, Haryana SOP dated 01.06.2020 and Department of Sports and Youth Affairs SOP dated 31.05.2020 along with annexed guidelines and SOPs and Annexures I & II. Any violation of these instructions/orders is liable to criminal prosecution under section 51 to 60 of Disaster Management Act, 2005.

  
Deputy Commissioner  
-cum-Chairperson DDMA,  
Gurugram

A copy is forwarded to the following for information and necessary action:-

1. Chief Secretary to Govt. of Haryana, Chandigarh.
2. Additional Chief Secretary to Govt. of Haryana, Revenue & Disaster Management, Department, Chandigarh.
3. Additional Chief Secretary to Govt. of Haryana, Home Department, Chandigarh.
4. Additional Chief Secretary to Govt. of Haryana, Health Department, Chandigarh.
5. Director General of Police, Haryana, Chandigarh.
6. ADGP/CID, Haryana, Chandigarh.
7. Commissioner, Gurugram Division, Gurugram.
8. Commissioner of Police, Gurugram.
9. Commissioner, Municipal Corporation, Gurugram.
10. DCP (Hq./Manesar/West/East/South/Traffic), Gurugram.
11. Additional Deputy Commissioner, Gurugram.
12. CEO, ZP, Gurugram.
13. Sub Divisional Officer, Gurugram/Sohna/Pataudi/Badshahpur.
14. Estate Officer-I & II, HSVP, Gurugram.
15. Joint Commissioner, 1, 2, 3 and 4 Municipal Corporation, Gurugram.
16. District Revenue Officer, Gurugram.
17. District Development & Panchayat Officer, Gurugram.
18. Civil Surgeon, Gurugram.
19. Joint Director, District Industries and Commerce, Gurugram.
20. Assistant Labour Commissioner, Gurugram.
21. Deputy Director, Animal Husbandry and Dairying, Gurugram.
22. Regional Officer, Haryana State Pollution Control Board, Gurugram.
23. Distt. Education Officer, Gurugram.
24. District Food Supply & Controller, Gurugram.
25. XEN, Panchayati Raj, Gurugram.
26. XEN, PHED, Gurugram.
27. Divisional Forest Officer Gurugram.
28. XEN, HSAMB, Gurugram.
29. XEN, HSVP Division No. 1 & II, Gurugram.
30. XEN, PWD B&R (Prov. Divn.), Gurugram.
31. XEN, Horticulture, Gurugram.
32. All Tehsildar/Naib Tehsildar in Gurugram.
33. All concerned Officers.
34. Executive Officer, Municipal Corporation, Gurugram.
35. Secretary, Market Committee Gurugram.
36. District Drug Controller, Gurugram.
37. District Public Relation Officer, Gurugram to ensure wide publicity through print/social Media.
38. District Information and Technology Officer, Gurugram.
39. PA to DC Gurugram.

Deputy Commissioner  
-cum-Chairperson DDMA,  
Gurugram



## National Directives for COVID-19 Management

1. **Face Coverings:** Wearing of face cover is compulsory in public places; in workplaces; and during transport.
2. **Social distancing:** Individuals must maintain a minimum distance of 6 feet (2 gazkidoori) in public places.
3. **Gatherings:** Large public gatherings/congregations continue to remain prohibited.

Marriage related gatherings : Number of guests not to exceed 50.

Funeral/last rites related gatherings : Number of persons not to exceed 20.

4. **Spitting in public places** will be punishable with fine, as may be prescribed by the State/UT local authority in accordance with its laws, rules or regulations.
5. **Consumption of liquor, paan, gutka, tobacco etc.** in public places is prohibited.

## Additional directives for Work places

6. **Work from home (WfH):** As far as possible the practice of WfH should be followed.
7. **Staggering of work/business hours** will be followed in offices, work places, shops, markets and industrial & commercial establishments.
8. **Screening & hygiene:** Provision for thermal scanning, hand wash and sanitizer will be made at all entry and exit points and common areas.
9. **Frequent sanitization** of entire workplace, common facilities and all points which come into human contact e.g door handles etc., will be ensured, including between shifts.
10. **Social distancing:** All persons in charge of work places will ensure adequate distance between workers, adequate gaps between shifts, staggering the lunch breaks of staff, etc.

## Offences and Penalties for Violation of Lockdown Measures

### A. Section 51 to 60 of the Disaster Management Act, 2005

#### 51. Punishment for obstruction, etc.-Whoever, without reasonable cause-

- (a) obstructs any officer or employee of the Central Government or the State Government, or a person authorized by the National Authority of State Authority or District Authority in the discharge of his functions under this Act; or
- (b) refuses to comply with any direction given by or on behalf of the Central Government or the State Government or the National Executive Committee or the State Executive Committee or the District Authority under this Act,

Shall on conviction be punishable with imprisonment for a term which may extend to one year or with fine, or both, and if such obstruction or refusal to comply with directions results in loss of lives or imminent danger thereof, shall on conviction be punishable with imprisonment for a term which may extend to two years.

**52. Punishment for false claim.-**Whoever knowingly makes a claim which he knows or has reason to believe to be false for obtaining any relief, assistance, repair, reconstruction or other benefits consequent to disaster from any officer of the Central Government, the State Government, the National Authority, the State Authority or the District Authority, shall, on conviction be punishable with imprisonment for a term which may extend to two years, and also with fine.

**53. Punishment for misappropriation of money or materials, etc.-** Whoever, being entrusted with any money or materials, or otherwise being, in custody of, or dominion over, any money or goods, meant for providing relief in any threatening disaster situation or disaster, misappropriates or appropriates for his own use or disposes of such money or materials or any part thereof or willfully compels any other person so to do, shall on conviction be punishable with imprisonment for a term which may extend to two years, and also with fine.

**54. Punishment for false warning.-**Whoever makes or circulates a false alarm or warning as to disaster or its severity or magnitude, leading to panic, shall on conviction, be punishable with imprisonment which may extend to one year or with fine.

**55. Offences by Departments of the Government.-**(1), where an offence under this Act has been committed by any Department of the Government, the head of the Department shall be deemed to be guilty of the offence and shall be liable to be proceeded against and punished accordingly unless he proves that the offence was committed without his knowledge or that he exercised all due diligence to prevent the commission of such offence.

(2) Notwithstanding anything contained in sub-section (1), where an offence under this Act has been committed by any Department of the Government and it is proved that the offence has been committed with the consent or connivance of, or is attributable to any neglect on the part of, any officer, other than the head of the Department, such officer shall be deemed to be guilty of that offence and shall be liable to be proceeded against and punished accordingly.

**56. Failure of officer in duty or his connivance at the contravention of the provisions of this Act.-**Any officer, on whom any duty has been imposed by or under this Act and who ceases or refuses to perform or withdraws himself from the duties of his office shall, unless he has obtained the express written permission of his official superior or has other lawful excuse for so doing, be punishable with imprisonment for a term which may extend to one year or with fine.

**57. Penalty for contravention of any order regarding requisitioning.-** If any person contravenes any order made under section 65, he shall be punishable with imprisonment for a term which may extend to one year or with fine or with both.





**58. Offence by companies.**-(1) Where an offence under this Act has been committed by a company or body corporate, every person who at the time the offence was committed, was in charge of, and was responsible to, the company, for the conduct of the business of the company, as well as the company, shall be deemed to be guilty of the contravention and shall be liable to be proceeded against and punished accordingly:

Provided that nothing in this sub-section shall render any such person liable to any punishment provided in this Act, if he proves that the offence was committed without his knowledge or that he exercised due diligence to prevent the commission of such offence.

(2) Notwithstanding anything contained in sub-section (1), where an offence under this Act has been committed by a company, and it is proved that the offence was committed with the consent or connivance of or is attributable to any neglect on the part of any director, manager, secretary or other officer of the company, such director, manager, secretary or other officer shall also, be deemed to be guilty of that offence and shall be liable to be proceeded against and punished accordingly.

Explanation.-For the purpose of this section-

(a) "company" means anybody corporate and includes a firm or other association of individuals; and

(b) "director", in relation to a firm, means a partner in the firm.

**59. Previous sanction for prosecution.**-No prosecution for offences punishable under section 55 and 56 shall be instituted except with the previous sanction of the Central Government or the State Government, as the case may be, or of any officer authorized in this behalf, by general or special order, by such Government.

**60. Cognizance of offences.**- No court shall take cognizance of an offence under this Act on a complaint made by-

(a) the National Authority, the State Authority, the Central Government, the State Government, the District Authority or any other authority or officer authorized in this behalf by that Authority or Government, as the case may be; or

(b) any person who has given notice of not less than thirty days in the manner prescribed, of the alleged offence and his intention to make a complaint to the National Authority, the State Authority, the Central Government, the State Government, the District Authority or any other authority or officer authorized as aforesaid.

### **B. Section 188 in the Indian Penal Code, 1860**

**188. Disobedience to order duly promulgated by public servant.**-Whoever, knowing that, by an order promulgated by a public servant lawfully empowered to promulgate such order, he is directed to abstain from a certain act, or to take certain order with certain property in his possession or under his management, disobeys such direction, shall, if such disobedience causes or tends to cause obstruction, annoyance or injury, or risk of obstruction, annoyance or injury, to any person lawfully employed, be punished with simple imprisonment for a term which may extend to one month or with fine which may extend to two hundred rupees, or with both; and if such disobedience causes or tends to cause danger to human life, health or safety, or causes or tends to cause a riot or affray, shall be punished with imprisonment of either description for a term which may extend to six months, or with fine which may extend to one thousand rupees, or with both.

Explanation.- It is not necessary that the offender should intend to produce harm, or contemplate his disobedience as likely to produce harm. It is sufficient that he knows of the order which he disobeys, and that his disobedience produce harm.

#### **Illustration**

An order is promulgated by a public servant lawfully empowered to promulgate such order, directing that a religious procession shall not pass down a certain street. A knowingly disobeys the order, and thereby causes danger of riot. A has committed the offence defined in this section.

**IMMEDIATE/URGENT**

From

Additional Chief Secretary to Government of Haryana,  
Urban Local Bodies Department,  
Chandigarh.

To

1. All the Deputy Commissioners in the State of Haryana.
2. All the Commissioners of Municipal Corporations in the State of Haryana.
3. All the Executive Officers/Secretaries of Municipal Councils/Committees in the State of Haryana.

Memo No. ADULB/Admn./2020/29612

Dated: 31.05.2020

**Subject:- Standard Operating Procedure (SOP) for ensuring social distancing in the market areas within the Municipal limits upto 30<sup>th</sup> June, 2020.**

In reference to the subject cited above.

2. Ministry of Home Affairs, Government of India has extended the lockdown period in the Containment Zones upto 30.06.2020 and to re-open prohibited activities in a phased manner (Unlock 1) in areas outside Containment Zones vide its order dated 30<sup>th</sup> May, 2020.

3. The restrictions imposed in containment zones including closure of shops etc. as decided by District Administration shall continue to remain in force till further orders.

4. Municipalities have to ensure social distancing by shopkeepers as well as visitors/customers during trading activities as per below mentioned revised Standard Operating Procedure (SOP):-

- i. All permitted shops other than essential goods can open from 09:00 AM to 07:00 PM to ensure the compliance of Night Curfew regarding movement of individuals between 09:00 PM to 05:00 AM.
- ii. Social distancing (2 gazkidoori) should be strictly maintained in all such market areas by all concerned i.e., shopkeepers as well as visitors/customers visiting these market areas.
- iii. Shopkeepers should wear gloves and masks to avoid hand contact. They shall ensure frequent sanitization of all points which come into human contact e.g., door handles etc.
- iv. Shopkeepers shall ensure the deployment of minimum required staff in their shops to avoid overcrowding. Alternatively they can call the staff in shifts.
- v. The guards at the entry point of large size and AC shops should be provided with sanitizers and thermal scanner. Shopkeepers and salesmen shall invariably wear masks while attending the customers. The shop owner shall ensure that no customer is allowed to enter the shop without thermal scanning, sanitization and mask. It shall also be ensured that not more than 5 persons including shopkeeper, helpers & customers are present at a time in any shop.
- vi. The customers/visitors should wear masks and be asked to stand in queue at a distance of minimum 6 feet. Proper marking of circles at the required distance should be done on regular basis so that customers/visitors shall wait for their turn.
- vii. Temporary barriers with thermal scanning system should be provided at the entry and exit points of these market places so as to maintain the flow of customers/visitors for ensuring social distancing.
- viii. The customers visiting these market places should not park their vehicles (both two-wheelers and four-wheelers) in front of any shop/rehri but park these vehicles at designated parking places and walk on foot to the market place. Further while coming out of their vehicles they shall maintain social distancing. It shall also be ensured that the parking areas are managed properly.
- ix. Citizens should be motivated to visit in minimum numbers (only one member of the family at a time) to these market areas to avoid over-crowding.

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31/05/2020



- x. Municipal staff shall ensure proper cleanliness and sanitization of such market places/areas at regular intervals during day as well as night. Challenging should be strictly enforced against spitting in open/market areas.
- xi. Shopkeepers/Street Vendors shall display a Public Notice regarding downloading of "AarogyaSetu Mobile App" for public/customer awareness and motivate them to install the same and regularly update their health status on this app. The shopkeepers shall ensure that all the employees must install AarogyaSetu Mobile App and use the same regularly.

5. In the areas falling under the jurisdiction of any Municipal Corporation, if it is not possible to enforce the social distancing norms set out by the Ministry of Home Affairs, Government of India in congested markets, then Deputy Commissioner concerned in consultations with Commissioner, Municipal Corporation concerned shall take essential measures to notify the protocol for operating shops such as 50% opening of the markets, etc. The above restriction will not be applicable to Municipal Councils/Committees. However, the principle of social distancing as well as standard of hygiene are to be followed in all the Municipal areas (Municipal Corporations/Councils/Committees) during the opening of markets.

6. Food restaurants and food aggregators like Zomato, Swiggy etc. are permitted to operate kitchens for home delivery of food items. The upper time limit for operation of kitchen will be 08:00 PM and home delivery by all means will be completed before 08:30 PM or earlier to ensure that no delivery boy will be out on roads beyond 09:00 PM. All standards of hygiene like wearing of masks, gloves, caps etc. are being followed while cooking food in such kitchens. It shall be ensured that kitchen staff or delivery boys are not having any illness or symptoms of cold and cough etc. The thermal scanning of staff on daily basis and regular medical checkup of all such staff be ensured by the owner.

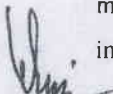
Delivery boys shall wear gloves and masks during home delivery. No signature/thumb impression of the customer shall be taken by them while delivering the items. Preferably online electronic mode of payment shall be ensured to avoid contact and to maintain social distancing.

7. Municipalities should also endeavor to publicize these guidelines amongst the shopkeepers/rehriwalas/fruit & vegetable vendors etc. for their awareness about maintaining social distancing.

8. The joint teams constituted by Deputy Commissioner for enforcing the above instructions/directions should ensure extensive checking and challan the violators as per directions issued vide this office memo No. ADULB/Admn./2020/26642 dated 05.05.2020. Municipalities shall forward daily consolidated reports to this office at e-mail [suda.haryana@yahoo.co.in](mailto:suda.haryana@yahoo.co.in).

9. The directions regarding barber shops, sweet shops and banquet/marriage halls will remain in force as already circulated.

10. In such of the markets, where there is no restriction on opening of shops on daily basis, weekly off system as prevailing prior to lockdown shall be restored. However, congested markets where there is restriction on daily opening of shops, the condition of weekly off as included in instructions dated 22.05.2020 shall apply.

  
31/05/2020


11. Needless to mention here that the directions of Ministry of Home Affairs, Government of India regarding lockdown guidelines dated 30<sup>th</sup> May, 2020 should not be diluted in any manner, whatsoever, while complying with the SOP mentioned above.

12. This SOP shall come into effect from 01.06.2020. All Municipalities shall ensure to arrange for wide publicity by MUNADI on its own vehicles being used for door-to-door garbage collection vehicles having Public Address System (PAS) facility or by hiring vehicles for this purpose today itself on priority basis. Wide publicity may also be carried out through press release and social media.

13. These instructions in so far as they relate to opening of shops and its duration shall not apply on the shops dispensing essential goods.

14. Strict compliance of the above directions be ensured by all concerned.

15. This issues with the approval of Additional Chief Secretary to Government of Haryana, Urban Local Bodies Department.

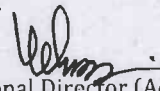
  
Additional Director (Admn.) 31/05/2020  
for Additional Chief Secretary to Govt. Haryana,  
Urban Local Bodies Department.

Endst. No. ADULB/Admn./2020/29613

Dated 31.05.2020

A copy of the above is forwarded to the following with the request to issue such directions in their respective jurisdictions:-

1. Chief Administrator, Haryana Shahari Vikas Pradhikaran, Panchkula.
2. Director General, Department of Town & Country Planning, Haryana, Chandigarh.
3. Chief Administrator, Housing Board Haryana, Panchkula.

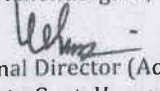
  
Additional Director (Admn.) 31/05/2020  
for Additional Chief Secretary to Govt. Haryana,  
Urban Local Bodies Department.

Endst. No. ADULB/Admn./2020/29614

Dated: 31.05.2020

A copy of the above is forwarded to the following for information and necessary action please:-

1. All the Commissioners of Municipal Corporations-cum-Coordinating Supervisory Officers (COVID-19) in their designated area in the State of Haryana.
2. Deputy Commissioner-cum-Coordinating Supervisory Officer (COVID-19) for Districts of Kurukshetra, Kaithal, Bhiwani, Charkhi Dadri, Rewari, Mahendergarh, Sirsa and Jind.


  
Additional Director (Admn.) 31/05/2020  
for Additional Chief Secretary to Govt. Haryana,  
Urban Local Bodies Department.

Endst. No. ADULB/Admn./2020/29615

Dated: 31.05.2020

A copy of the above is forwarded to the following for information and necessary action please:-

1. Director General of Police, Haryana.
2. All Commissioners of Police in the State of Haryana.
3. All Senior Superintendents/Superintendents of Police in the State of Haryana.

  
Additional Director (Admn.) 31/05/2020  
for Additional Chief Secretary to Govt. Haryana,  
Urban Local Bodies Department.

CC:-


1. PS/ULBM.
2. Secy./CS.
3. SPS/ACSULB.
4. PA/DGULB.
5. AMD, SUDA for compilation.



**Standard Operating Protocol- Department of State Transport,  
Haryana**

Standard Operating Protocol to be adopted regarding inter-state travel in buses of Haryana Roadways.

1. Department of State Transport shall make wide publicity of Intra-State and Inter-State routes being operated from time to time on 01<sup>st</sup> June, 2020 on department website and through Print Media for facilitating passenger movement.
2. The buses being employed for ferrying passengers should be fully sanitised inside out.
3. Sanitiser bottles must be kept inside the buses at all times and must be used by the bus staff from time to time at regular intervals.
4. The wearing of masks by everyone aboard the bus and on bus stands must be strictly adhered to by all. All passengers should carry sanitizers with them.
5. The passengers intending to undertake travel must carry their identity proofs and tickets, in either electronic mode or physical form.
6. The bus staff as well as passengers must have aarogya setu app downloaded in their mobile phones while they travel with all relevant details filled in. The app should be functional at all times.
7. It must be ensured that the staff and passengers are free of any NCOVID symptoms. If any such person is aboard, he or she must immediately be de-boarded and sent home and the people in contact with him must be home quarantined for fourteen days.
8. While passengers are boarding, their thermal screening must be ensured by the staff deployed there. No passenger should be allowed to board if he or she is running high temperature. The staff doing thermal screening must be wearing PPE kit while doing the screening and should sanitise themselves properly and adequately.
9. The number of passengers aboard one bus shall not exceed 30-35 depending upon extent of purchase of multiple tickets.
10. The passengers shall ensure following NCOVID protocol and shall maintain physical distancing at bus stands and in the bus, not spit inside the bus or outside and at bus stands and other public places, cover their faces while sneezing and coughing.

  
for Director State Transport,  
Haryana, Chandigarh.



GOVERNMENT OF HARYANA/ हरियाणा सरकार  
**TRANSPORT COMMISSIONER HARYANA, CHANDIGARH**  
परिवहन आयुक्त हरियाणा, चंडीगढ़

**MOST URGENT**

To

1. All Deputy Commissioners in the State
2. All ADCs-cum-Secretaries, Regional Transport Authorities in the State.
3. All Sub Divisional Officers (C)-cum-Registering Authorities (MV) in the State.

Memo No.

/AT-2/ST-II

Dated: 01.06.2020

Subject:-

**Regarding the Guidelines for the period starting 01.06.2020 in terms of Ministry of Home Affairs, Government of India order No. 40-3/2020-DM-1, Dated 30.05.2020.**

This is with reference to this office letter no. 19464-19590/AT-2/ST-II, dated 20.05.2020 on the subject cited above.

It is stated that Ministry of Home Affairs, Government of India has issued order No. 40-3/2020-DM-1, Dated 30.05.2020 under Section 10(2)(1) of the Disaster Management Act, 2015 alongwith lockdown measures to be taken by Ministries and Departments of Government of India and State Governments/Union Territories to contain the spread of COVID-19 in the country.

The consolidated guidelines by incorporating changes made on the lockdown measures vide order dated 30.05.2020 issued by Government of India is available on the website of Ministry of Home Affairs ([www.mha.gov.in](http://www.mha.gov.in)). The relevant extract of the above said guidelines are as under:-

1. The below mentioned passenger vehicles can ply while observing the following seating capacity limits:
  - (i) The Taxies and Cab Aggregator will be allowed to ply with a maximum of two passengers in addition to the driver. This means that there will be a maximum of three persons in the vehicle.
  - (ii) The Maxi Cabs can ply with a maximum of half of their seating capacity.
  - (iii) Auto Rickshaws are allowed to ply with 2 persons in addition to the auto driver and the E-rickshaws are also allowed to carry 2 persons in addition to the E-rickshaw driver.
  - (iv) The one pillion rider will be allowed on the Two Wheelers and it shall be mandatory for both the persons to wear helmets, masks and gloves.
  - (v) The Manually driven rickshaws shall carry not more than 2 passengers.
2. Only essential activities are allowed in the Containment Zones. Therefore the movement within a Containment Zone shall be strictly regulated and allowed only for emergency and essential goods/ services vehicles.
3. All drivers and passengers are advised to install the Aarogya Setu application on compatible mobile phones and regularly update their health status on the app.
4. The movement of individuals shall remain strictly prohibited between 9.00 PM to 5.00 AM, except for essential activities.
5. Persons above 65 years of age, persons with co-morbidities, pregnant women and children below the age of 10 years, shall stay at home, except for essential and health purposes.
6. All drivers and passengers should cover their face with mask or cloth at all times.
7. Motor vehicles should be regularly sanitized and the drivers & passengers should regularly use sanitizers.
8. Social distancing shall be followed by all persons at all times.
9. Provisions of hand wash and sanitizer will be made at all Taxi/Auto stands.
10. Drivers at Taxi/ Auto stands shall maintain safe social distance from each other.

Office: 30 Bays Building, 2nd Floor, Sector 17-B, Chandigarh - 160017 (India)  
Telephone: 91(0172)-2784359, 2701290, 2700541 Fax: 91(0172)2700514 e-mail: [stcharyana@hry.nic.in](mailto:stcharyana@hry.nic.in)  
website: [haryanatransport.gov.in](http://haryanatransport.gov.in)

कार्यालय: 30 बेय्स बिल्डिंग, दूसरा तल, सेक्टर 17 बी, चण्डीगढ़-160017 (भारत)





GOVERNMENT OF HARYANA/ हरियाणासरकार  
**TRANSPORT COMMISSIONER HARYANA, CHANDIGARH**  
परिवहन आसुक्त हरियाणा, चंडीगढ़

It is also brought to the kind notice that the movement within a containment zone shall be strictly regulated and allowed only for emergency and essential goods/services vehicles. Wearing of face cover is compulsory. Social distancing shall be followed by all persons at all times.

You are accordingly requested to ensure the adherence of the aforementioned directions by all concerned officers/officials working under your kind control.

(Varinder Sharma)  
Superintendent,  
for Transport Commissioner,  
Haryana, Chandigarh.

Encl. No. 20505-508 /AT-2/ST-II dated: 01.06.2020

A copy of above is forwarded to:

1. Director General of Police, Haryana, Panchkula for kind information with the request to ensure the adherence of the above instructions in letter and spirit.
2. Senior Secretary/Transport Minister for kind information of Hon'ble Transport Minister, Haryana.
3. PS/PS(T) for kind information of Worthy Principal Secretary to Government of Haryana, Transport Department.
4. PS/TC for kind information of Worthy Transport Commissioner, Haryana.

(Varinder Sharma)  
Superintendent,  
for Transport Commissioner,  
Haryana, Chandigarh.

(Substituted bearing same number and date)

**Most Urgent**

From

Principal Secretary to Govt. Haryana,  
Department of Sports & Youth Affairs, Chandigarh.

To

1. All Officers and Branch Incharges at Head Quarters.
2. All District Sports & Youth Affairs Officers of Haryana State.

Sports-Estt.-DA-4-2020/15698-15730

Dated-31/05/2020

**Subject: Guidelines for Department of Sports & Youth Affairs, Haryana upto 30.06.2020 for containment of COVID-19.**

Please refer to the letter No. DMC-SPO-2020/6123 dated 30/05/2020 of Chief Secretary-cum-Chairperson, Haryana State Executive Committee, Haryana State Disaster Management Authority, on the subject cited above, vide which it has been directed that guidelines issued by Ministry of Home Affairs, Government of India, as annexed with this letter, will remain in the force upto 30.06.2020 within the territory of State of Haryana for containment of COVID-19.

In compliance of this, you are directed to ensure the strict compliance of the following guidelines along with Standard Operating Procedure (SOP) issued earlier, to prevent the containment of COVID-19 while allowing the sports training and other related activities in the Sports Complexes and Stadia in Haryana State:

1. As movement of individuals shall remain strictly prohibited between 9.00 PM to 5.00 AM because of night curfew, trainees shall be allowed to train/practice only after 5.00 AM and before 9.00 PM.
2. Gymnasium and swimming pool shall not be opened under any circumstances.
3. Using Arogya Setu application is mandatory for all sports staff and players.
4. National directives for COVID-19 management, as given in detail in Annexure-I shall be strictly followed.
5. Coaches shall keep in mind the heat conditions prevailing while designing training program.
6. Immune system strengthening shall be ensured.

*Contd..*

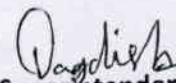


7. Spectators will not be allowed in sports stadia/ complexes.
8. No event or function shall be allowed in sports stadia/ complexes till further orders.

All the DSYAOs will ensure that the social distancing will be maintained, the availability of sanitizers will be ensured at every point where needed and all officials, coaches and trainees will wear face masks.

Please ensure strict compliance of these instructions.

Enclosed-As above

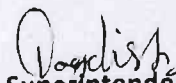
  
Superintendent, 31/5/2020  
for-Principal Secretary to Govt. Haryana,  
Department of Sports & Youth Affairs,  
Chandigarh

Endst. No.Sports-Estt.-DA-4-2020/15731-15757

Dated-31/05/2020

A copy of the above is forwarded to the following for information and necessary action:

1. PS/ Hon'ble Sports Minister.
2. PS/Chief Secretary to Government, Haryana.
3. PS/Principal Secretary to Government, Haryana, Sports & Youth affairs, Chandigarh.
4. PA/ Director, Sports & Youth affairs Department, Haryana
5. All Deputy Commissioner in the State.
6. Joint Director (Administration), Sports & Youth affairs Department, Haryana.

  
Superintendent, 31/5/2020  
for-Principal Secretary to Govt. Haryana,  
Department of Sports & Youth Affairs,  
Chandigarh